

Northern California Child Development Inc.
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ANNUAL REPORT

2016-2017

Table of Contents

Mission Statement	Page 2
Message from Executive Director	Page 3
NCCDI's Governing Bodies	Page 4
Program Expenditures	Page 5
Program Accountability	Page 6
School Readiness	Page 9
Parent, Family & Community Engagement	Page 10
NCCDI Staff	Page 11

Our Mission

is to Enrich children's lives, Empower families, and Engage our community

Our Belief

is a cycle of prosperity can be created by instilling a belief in children and families that they can write their future story despite their present circumstances

Our Commitment

*Prepare children to be successful in school
Offer services to support working families and those continuing their education
Provide families skills and resources to become leaders in their community
Educate families so they can become self-sufficient and attain their goals*

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Message from the Executive Director



My name is Brian Heese, and I am proud to be the Executive Director of Northern California Child Development, Inc. (NCCDI). NCCDI is a not-for-profit 501(c)3 corporation that is focused on the mission of enriching children's lives, empowering families, and engaging our community. Since 1966, NCCDI has invested in the future of young children, particularly disadvantaged young children, in order to give them a Head Start in their education. Our goal is to have children enrolled in our programs ready for school. We strive to not only have children academically prepared, but also socially, emotionally, and physically ready.

Our nationally accredited classrooms operate under the philosophy that all children have the right to learn in the least restrictive environment. While we are with these children for a relatively short period of time, the parents / guardians are with them for a lifetime. Therefore, it is important that we not only prepare children but parents as well. We believe there are many important factors to a child's success in school, but none more important than a parent who is involved in their child's education. We work with parents individually to develop goals for themselves and their families that is going to give them the best opportunity to provide their children with the best possible future.

We also educate families on the various resources and services available in their local community and the regional area. We encourage them to utilize these resources not so they can become dependent on them, but so they are able to meet their family's immediate needs and move them toward self-sufficiency. As they move in that direction, they become empowered as they realize they are capable of doing much more than they ever thought they could. Through empowerment, parents will be more confident in advocating for their children and family. Parents are a child's best and most important teacher. By providing parents with the proper tools, our goal is to help parents build a solid foundation on which their child's education and future can be built.

While our organization is primarily grant funded, it cannot endure without the support of our community. It is our responsibility to help the community at large see the benefits of our programs through the outcomes it achieves. The benefits to the community can be seen through three different lenses: 1) Children are better prepared for school and have a higher chance of graduating high school when they are enrolled in early childhood education programs such as ours. 2) Parents become engaged productive citizens within the community they live when they are given opportunities for growth in a respectful and dignified manner. 3) NCCDI staff are dedicated and generous people who work hard and diligently in striving to make the community in which they not only work, but in which a large majority also live, a better place.

On behalf of NCCDI, it is my pleasure to present the Annual Report for the 2017-2018 year. The outcomes presented in this report are the result of combined efforts from our hard-working dedicated staff who have a passion for young children, our families who want their children to have opportunities they were not afforded, and community members who understand the importance of early childhood education programs.

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NCCDI's Governing Bodies

BOARD OF DIRECTORS

Linda Lucas, Board Chair

Phyllis Avilla, Vice Chair

Alejandra Beltran, Member

Drew Chevere, Member

Shannon Cook, Member

Tara Loucks-Shepherd, Member



POLICY COUNCIL

Drew Chevere, Policy Council Chair

Ricky Sedillos, Vice Chair

Peggy Guice, Secretary

Alex Craven, Treasurer

Patricia Becerra, Health & Safety Officer

Alejandra Beltran, Community Member

Shannon Cook, Parent Member

Michelle Lobsien, Parent Member

Bethany Sherrick, Parent Member

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Fiscal Update

Public Funds Received FY 2016-2017

Head Start	\$	2,322,663
Early Head Start	\$	1,636,441
Child Care Food Program	\$	159,438
State Preschool	\$	398,630
County of Tehama Dept of Social Services	\$	62,731
Other	\$	135,960
Total Received	\$	4,715,863



Actual Expenditures FY 2016-2017

Personnel	\$	2,622,774
Fringe Benefits	\$	866,605
Travel	\$	14,438
Supplies	\$	303,651
Contractual	\$	236,743
Other Operating	\$	690,850
Total Expenditures	\$	4,735,061

Budgeted Expenditures FY 2017-2018

Personnel	\$	2,725,395
Fringe Benefits	\$	893,895
Travel	\$	12,728
Supplies	\$	265,805
Contractual	\$	305,516
Other Operating	\$	682,227
Total Expenditures	\$	4,885,566

NCCDI hired an independent auditing firm to audit the financial statements and compliance for major programs for the year ended 2017. The auditors issued an unmodified opinion on both the financial statements and compliance for major programs. In addition, there were no audit findings or instances of material weakness or significant deficiencies identified in the internal controls over financial reporting or major programs. The complete audit report can be found at www.nccdi.com.

Program Accountability



Type of Eligibility for Children Served	
Income below 100% of federal poverty line	178
Public assistance such as TANF, SSI	97
Status as a foster child	24
Status as homeless	42
Over income	30
Income between 100% and 130% of federal poverty line	32

Children Served
252 - Head Start
151 - EHS (63% in Home Base option)

Average Monthly Enrollment
99% - Head Start
99% - EHS

Eligible Children Served by Head Start & Early Head Start in Tehama County
26%

Enrolled Children Received Medical Exam
86% - Head Start
71% - EHS

Enrolled Children Received Dental Exams
75% - Head Start
85% - EHS

Enrolled Children Received Special Education Services
18% - Head Start
20% - EHS

Program Accountability - continued



Results from Office of Head Start Review

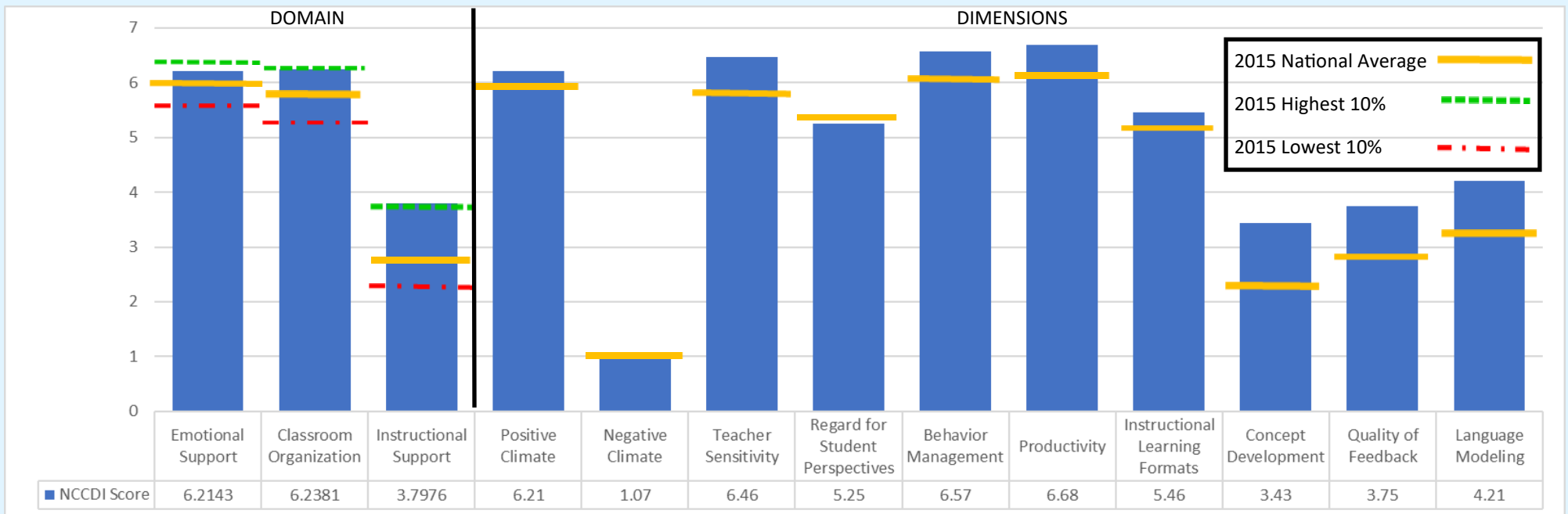
During our most recent 5-year grant cycle, the Administration for Children and Families (ACF) reviewed NCCDI's Head Start and Early Head Start programs to determine compliance with the Head Start Act and Performance Standards. The reviews took place at various times during the grant cycle, with each review focusing on a specific area of the program. The results of each review are as follows:

FISCAL/ERSEA (ELIGIBILITY, RECRUITMENT, SELECTION, ENROLLMENT AND ATTENDANCE)

From 1/12/2015 to 1/16/2015, ACF conducted a Fiscal/ERSEA review event for the NCCDI Head Start and Early Head Start programs. Based on the information gathered, **no area of noncompliance** was found during the course of the review.

CLASS OBSERVATIONS

From 2/02/2015 to 2/04/2015, the Office of Head Start conducted an onsite CLASS review in all preschool center-based classrooms using the Pre-K Classroom Assessment Scoring System (CLASS) that looks at three domains and ten dimensions of teacher-child interactions and measures those observed interactions on a seven point scale.



Program Accountability continued



Parent Choice Conference

2016

Results from Office of Head Start Review (continued)

ENVIRONMENTAL HEALTH AND SAFETY

From 4/14/2015 to 4/17/2015, ACF conducted an Environmental Health and Safety review event for the NCCDI Head Start and Early Head Start programs. Based on the information gathered from the initial review, NCCDI was found to be out of compliance with one or more requirements. On 1/12/2016, ACF conducted a follow up monitoring review. Based on the information gathered during the follow up review, ACF closed the previously identified findings.

COMPREHENSIVE SERVICES/SCHOOL READINESS

From 1/25/2016 to 1/29/2016, ACF conducted a Comprehensive Services/School Readiness review event for the NCCDI Head Start and Early Head Start programs. Based on the information gathered, **no area of noncompliance** was found during the course of the review.

LEADERSHIP/GOVERNANCE/MANAGEMENT SYSTEMS

From 2/29/2016 to 3/01/2016, ACF conducted a Leadership/Governance/Management Systems review event for the NCCDI Head Start and Early Head Start programs. Based on the information gathered, **no area of noncompliance** was found during the course of the review.

NOTICE OF NON-COMPETITIVE DETERMINATION

On March 13, 2018, the Office of Head Start determined that NCCDI was eligible for a non-competitive five year grant award to operate the Head Start and Early Start program.

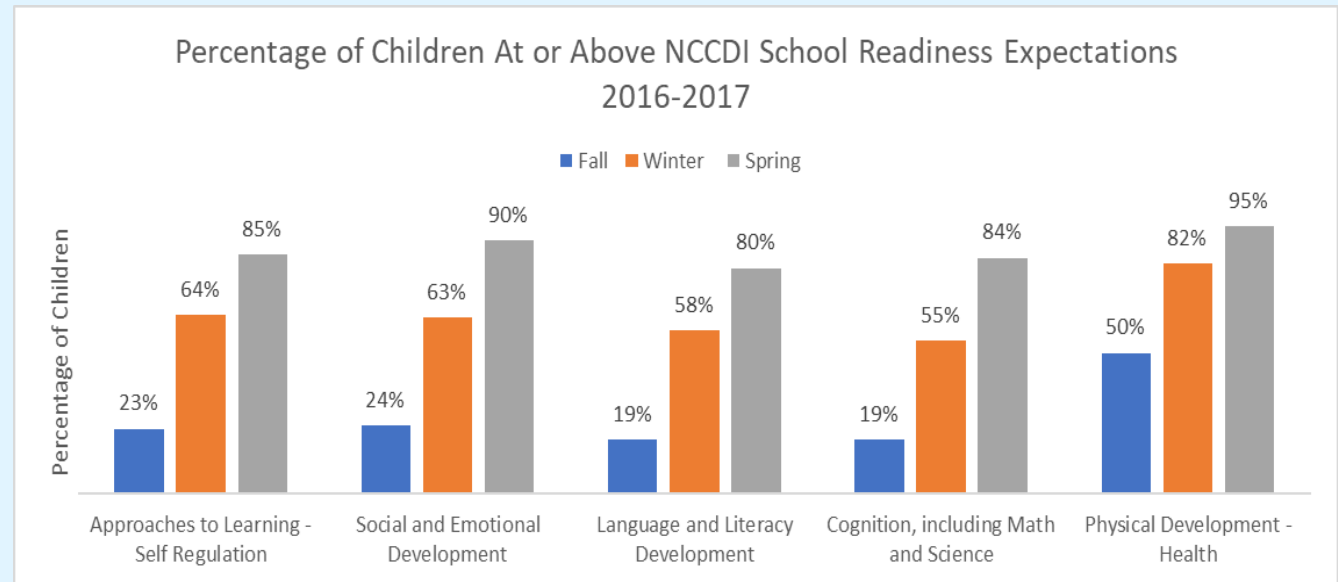


School Readiness

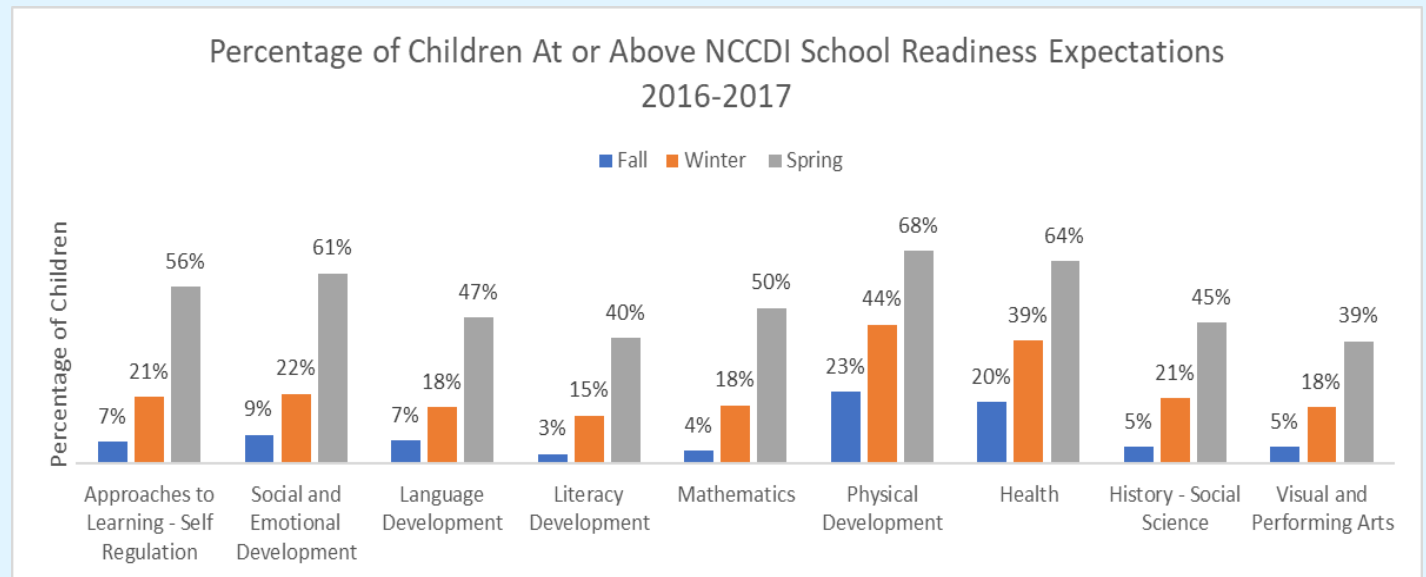


Children are assessed three times per year using the State of California's Desired Results Developmental Profile (DRDP) assessment tool. The following charts indicate the percentage of children enrolled in NCCDI's Early Head Start and Head Start programs who exceeded NCCDI's school readiness outcomes. These charts include all children assessed during the year, but not all children may have been enrolled during each assessment period.

Infant - Toddler Outcomes Fall, Winter, Spring Results



Preschool Outcomes Fall, Winter, Spring Results



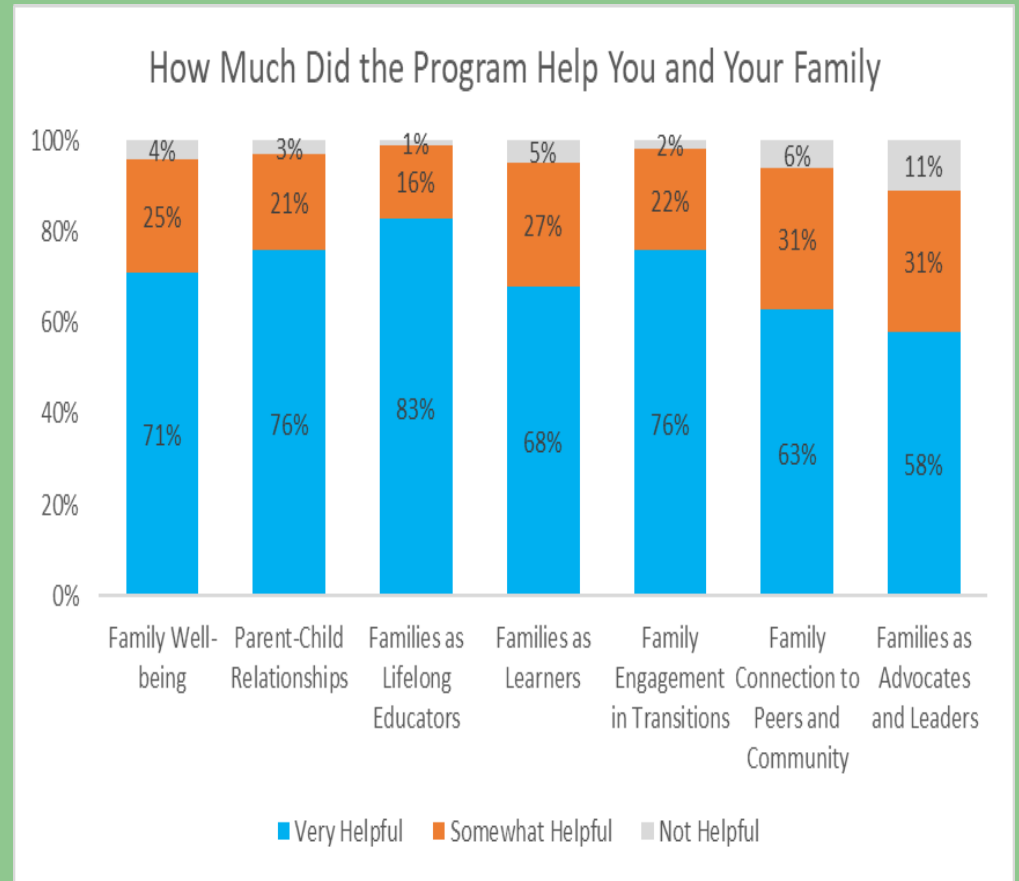
Parent, Family, and Community Engagement

In the context of the family each child learns how to communicate, express caring, solve problems and work together to succeed in life. Our strength based programs are focused on all the significant adults in a child's life. We realize that both parents and professionals have the knowledge, expertise, experience, and resources that are needed to build and maintain healthy families and prepare children for a successful future.

NCCDI structures our programs so that each family walks away with new connections and resources that fit their unique interests and support their child's development. During FY 2016-17, NCCDI generated approximately \$1,837,680 of in-kind donations from the community. Most of these funds were generated through parent volunteer hours completed at our centers or in the home base program. This extraordinary level of parent engagement forms the foundation for our children's strong developmental outcomes and high quality Head Start program services. In FY 2016-17, 26 (24%) of our employees were former or current Head Start parents.

In FY 2016-17, parent involvement activities included a variety of family friendly events such as the Literacy Breakfast, Sports Night, and a day-long conference comprised of several workshops based on the interests of our families.

Parent and family engagement in Head Start and Early Head Start is about building relationships with families that support family well-being; supporting strong relationships between parents and their children; and nurturing ongoing learning and development for both parents and children. The Parent, Family, and Community Engagement (PFCE) Framework is a roadmap for progress in achieving the types of outcomes that lead to positive and enduring change for children and families. The adjacent graph demonstrates how NCCDI has helped families in each of the family engagement outcomes.



NCCDI's Directors and Management Staff

DIRECTORS

Brian Heese, Executive Director

Kelly May, Chief Fiscal Officer

Rosie Flores-Wilfong, Head Start Director

Tori Prest, Early Head Start Director

Managers

Christina Robertson, Nutrition Manager

Jennifer Torres, ERSEA Manager

Ashley Williams, Human Resources Manager



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